**Nama: sarce marsella naa**

**Kelas: Xll MIPA 3**

**answer task 1 reading and writing**

**(Q & A ) :**

1. Text is defined as an expression of language according to content, syntax and pragmatics
2. The purpose of the text is that the Ministry of Industry and Protection offers to hold a trade show
3. they are happy to have your company's product business at the 2019 trade fair Wednesday 25 september 2019

4. letterhead: Department of Industry and Protection

delivery date: Wednesday 25 september 2019, 10am

subject/subject: industry and protection meeting made a formal invitation to Mr. Heidiansyah To offer to hold a trade exhibition in his product business

address: jl. kartika no. 82

content of the letter:We offer business solutions for your company's products by holding a 2019 trade fair

pebutup: RSVP Arlinda (084564509878900)

1. is included to let guests know they need to confirm before attending the event

**Answer taks 2 reading and writing**

**(Q & A):**

1. The person who sent the invitation did not include his name so we don't know who sent the invitation, but what is certain is that the person knows Mr. Cecep Hartawan, so he can accept the invitation letter.
2. The purpose of the text is that the Ministry of Industry and Protection offers to hold a trade show
3. so that the recipient of the invitation text knows that it is an invitation text sent for him
4. so that the recipient can know that there is an invitation letter for him
5. letter or response sent no later than September 25.